

# MELIÀ

## BILBAO

Hotel Meliá Bilbao

Lehendakari Leizaola, 29 - 48001 Bilbao, SPAIN - Tel: (34) 94-428 00 80 - Fax: (34) 94-428 00 06

To: Imelda Ochoa or Ander Ibarrondo – Reservations Department

(e-mail: [reservas.melia.bilbao@solmelia.com](mailto:reservas.melia.bilbao@solmelia.com)) CIF A78304516

### **LNG Terminals and Terminal Operations (Gas Technology Institute, GTI)**

October, 18<sup>th</sup> – 21<sup>st</sup>

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Passport Number \_\_\_\_\_

City/Country \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

#### **Billing Address**

Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

VAT Number \_\_\_\_\_

Arrival Date \_\_\_\_\_ Estimated Time \_\_\_\_\_ Departure Date \_\_\_\_\_

Room Category	Rate	PLEASE, INDICATE YOUR ROOM CATEGORY	8 % VAT NOT INCLUDED. BUFFET BREAKFAST INCLUDED.
DOUBLE FOR SINGLE USE	110 €		
DOUBLE	125 €		

#### **FORM OF PAYMENT to Guarantee the Reservation**

Credit Card Visa \_\_\_\_\_ Amex \_\_\_\_\_ Master Card \_\_\_\_\_ Diners Club \_\_\_\_\_

Number \_\_\_\_\_ Expiration Date \_\_\_\_/\_\_\_\_

**DEPOSITS** – One night will be charged to the credit card given as a guarantee for the reservation on the 13<sup>th</sup> September 2010. This deposit is non-refundable.

**CUT – OFF DATE: 13th September, 2010. (All reservations received after this date will be subject to availability.)**

#### **Cancellation Policy**

In case of cancellation the deposit will be non-refundable. Between 9 and 4 days before arrival the cost of a two-night stay will be billed to the credit card for cancellation costs. Less than 4 days before arrival the full cost of the entire stay will be billed to the credit card for cancellation costs. In case of a **no-show**, the hotel will charge the entire stay to the credit card for cancellation costs

Signature & Name \_\_\_\_\_ Date \_\_\_\_\_

Please send by fax or e-mail to Reservations Department. See Contact information at top.