

Frequently Asked Questions About GTI's Online Training Programs

Can I try samples of the online courses to see if they are right for me?

Yes. We offer true samples of all of our online courses and some CD-based courses. To sample any of these courses, follow these steps:

1. Go to <http://www.gti-eLeanEnergy.org>.
2. Select "eCourse Samples" from the menu on the left.
3. Scroll until you get to the course you want to sample and click on the course name or graphic. Be sure to turn off all pop-up blockers.

How do I register for the courses?

You may register online at our eLearning site directly, using a credit card (Visa, MasterCard, or American Express) for payment. When you register online, as soon as your credit card goes through, you will get immediate access to the course.

If you would rather register offline, you may contact us using any of these options:

e-mail: elearning@gastechnology.org

Phone: 847 768-0660 (for Sean Brennan)

Fax: 847-768-0842

We can send you an order form, or you can give us your information by phone. Payment options for offline registration include credit card, check (to Gas Technology Institute in U.S. dollars from a U.S. bank), or bank transfer. You will receive access to your course(s) after payment is received or confirmed.

How much time will I have to complete a course?

Once you begin each course, you will have 45 days to complete it. After 45 days, you will not be able to access the course. However, if you have a problem—such as illness, travel, or workload—that results in having to postpone working on the course, contact us at elearning@gastechnology.org and we can reset your access to give you an additional 45 days.

I am planning to enter the oil and gas industry and would like to know which self-study training and certification will be best to take as a start?

You will probably want to decide what sector of the industry most interests you. Most of our courses focus on natural gas distribution and transmission. We also have courses that cover liquefied natural gas.

For gas distribution, we offer an online course, [Gas Distribution Operations](#), and a hard copy/CD-based course, [Gas Distribution Self-Study Course](#).

To enter the oil and gas industry from another industry, it may be best to start by learning how the industry works—in other words, how gas gets from the ground to the consumer. We offer a CD-based course that gives an overview of the industry ([Introduction to the Natural Gas Industry](#)).

What do I need to do to earn RGDP online?

To earn GTI's Registered Gas Distribution Professional (RGDP) certification, you must successfully complete the following:

Two required courses:

- Gas Distribution Operations (\$600)
- Gas Distribution Engineering (\$700)

One elective course. The online electives include:

- Gas Transmission Regulator Station Design (\$400)
- RGDP Elective Value Pack, which consists of three shorter courses: Investigating and Evaluating Keyhole Technology; Coiled Pipe; and Introduction to Liquefied Natural Gas (\$500)

You may also choose one of our other self-study courses as your elective:

- LNG Plant Operator Training, on CD (\$975)
- Gas Distribution Self-Study Course, hard copy and CD (\$975)

You may opt to take one of our classroom courses as your elective. See the full list of courses that may apply as RGDP electives on the [RGDP web page](#).

Is there any discount for taking RGDP courses?

Yes. We offer a 20% discount whenever a trainee registers for all three RGDP requirements at the same time. (For example, If you choose the Gas Transmission Regulator Station Design as your elective, your total cost for all three courses will be \$1360. If you choose the RGDP Elective Value Pack, your total will be \$1440.)

To take advantage of this offer, you will need to register offline.

When I register for multiple courses, will I have 45 days of access to all three of them? What if I complete one of the courses but don't get a chance to start the others right away?

Our online courses are set up so that your 45 days of access begins only when you launch a course.

If you have purchased multiple courses, each course offers you a potential 45 days of access. When you begin one course, your 45 days of access are still available for the other courses, as long as you have not yet launched them (double-clicked to begin).

Can I mix online courses with a classroom course (or two) to earn RGDP?

Yes. You may take the courses all online, all in the classroom, or a combination. For example, you may want to take Gas Distribution Operations in one of our classroom sessions and then finish the certification through online, self-study courses.

If you are able to travel and have the budget for a GTI classroom course, you will benefit from meeting others in similar positions and interacting with our expert faculty.

Similarly, you may want to take both required courses online and select one of our classroom electives to complete certification.

When I complete all the course requirements for RGDP, how do I get my RGDP certificate?

Once you complete the courses, let us know. Send an e-mail to elearning@gastechnology.org. Include your mailing address and the way you prefer to have your name appear on the certificate (e.g., middle name or initial, nickname versus full name, etc.) After verifying your scores and completion information in our administrative system, we'll order preparation of your certificate.

What opportunities are available after the completion of RGDP certification?

It's difficult to say for sure how potential employers will evaluate an RGDP certificate. At the very least, they will know that you are interested enough in the gas industry to take the time to learn how the industry works and what steps are needed to bring natural gas to consumers.

Also, taking the courses that lead to RGDP certification will help you become familiar with industry terminology, processes, issues, and regulations. The courses will also help you determine if you want to move into the gas sector.

Can I earn CEUs (Continuing Education Units) for taking a GTI eCourse?

You can earn CEUs for taking a GTI online course. Each course description in our eCourse Catalog lists the number of CEUs awarded.

If you are applying CEUs to maintain your status as a Professional Engineer in your state (or another similar designation), please confirm with your state's licensing board that online learning is an acceptable format. Some states do not differentiate between classroom and online learning, while other states specifically mention online learning as a viable option. Still others give specific requirements for online courses to be deemed acceptable.

Some states require that online courses include an exam. For both Gas Distribution Operations and Gas Distribution Engineering, you will take an online final exam at the end of the course. For most other courses, successful completion of the course means that you have worked through all the interconnected tasks to get to the end. Our system marks those courses "completed," but there is no exam and therefore no numerical grade.

Can we bring GTI's online courses in-house for our company's use?

There are two options for your company to bring GTI courses to employees:

1) We can register employees on our Learning Management System on our web site so they can take the courses at any time on any computer. Our system keeps a record of the dates of completion and scores on the final exam.

2) You can install courses on your own Learning Management System if you have one. In that case, we will send you a sample to install to make sure it works properly on your system.

We also offer attractive volume discounts. We will be happy to work with you to put together a plan that will train a large number of employees economically.